

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

UNNUMBERED MEMORANDUM

UM-2023-006

To: Mr. Jeremy C. Denampo -Administrative Officer V/
Chair, Committee In-Charge for the Most
Outstanding Non-Teaching Personnel (Level 1 & 2)

Mrs. Maxima M. Truya -Budget Officer III/
Co-Chair, Committee In-Charge for the Most
Outstanding Non-Teaching Personnel (Level 1 & 2)

Ms. Lovella M. Perales -Remittance Officer/
Member, Committee In-Charge for the Most
Outstanding Non-Teaching Personnel (Level 1 & 2)



From: SENEN PRISCOLO P. PAULIN, CESO V
Schools Division Superintendent 

**Re: Division PRAISE Committee Convene for Screening/Evaluation of Entries for
2023 Search for Outstanding Employees and Schools**

Date: July 18, 2023

1. You are hereby designated as part of the PRAISE Committee in-charge for evaluating the entries for the **Most Outstanding Non-Teaching Personnel - Level 1 and Level 2**. In this connection, you are hereby directed to attend the PRAISE Committee Convene on **August 3-4, 2023 (9:00AM)** at the Division Conference Hall, DepEd Cebu Province, Lahug, Cebu City for the screening and evaluation of entries for the 2023 Search for Outstanding Employees and Schools.
2. Moreover, **August 7-9, 2023** will be the **virtual/onsite in-depth validation** of shortlisted nominees. Please be informed also that **August 10-11, 2023 (9AM)** will be the schedule for the **consolidation of results** and the venue will still be at the said Conference Hall of our Division Office.
3. Health Protocols must still be observed properly. Wearing of masks and sanitizing hands with alcohol are highly encouraged.
4. Lunch, snacks and other expenses incurred relative to the conduct of this activity shall be charged against the **Division HRD funds** subject to the usual accounting and auditing rules and regulations. For guidance and strict compliance.

SPP/FCL/Lasay



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